

**Monadnock Regional School District (MRSD)**  
**School Board Meeting Minutes**  
**(Approved Minutes)**  
**May 7, 2013**  
**Emerson Elementary School, Fitzwilliam, NH**

**Members Present:** Ed Jacod, Mike Morrison, Elizabeth Sullivan, Winston Wright, Barry Faulkner, Phyllis Peterson, James Carnie, Eric Stanley and Mike Blair.

**Absent:** Robert Smith, Lisa Steadman, Pat Bauries, Dan Coffman, Richard Thackston and unassigned Roxbury seat.

**Administration present:** L. Corriveau, Superintendent, K. Craig, Assistant Superintendent, T. Kennett, Dir. of Student Services and J. Fortson, Business Manager.

**Principals present:** J. Butterfield, A. Salzmann, M. Suarez, B. Tatro and J. Smith

“The goal of the Monadnock Regional Board is to be the Best School District in the State.

**1.PUBLIC COMMENTS:** There are no public comments.

**2. Consent Agenda: MOTION:** P. Peterson **MOVED** to accept the April 16, 2013 School Board Meeting Minutes as presented. **SECOND:** E. Jacod **VOTE:** 6.461/0/1.293/7.246. **Motion passes.**

**MOTION:** E. Jacod **MOVED** to accept the April 16, 2013, 10:02 PM Non-Public Meeting Minutes as presented. **SECOND:** P. Peterson **VOTE:** 6.461/0/1.293/7.246. **Motion passes.**

**MOTION:** P. Peterson **MOVED** to accept the Sealed April 16, 2013, 9:12 PM Non-Public Meeting Minutes as presented. **SECOND:** E. Jacod. **VOTE:** 6.461/0/1.293/7.246. **Motion passes.**

**MOTION:** E. Jacod **MOVED** to accept the Sealed April 2, 2013 10:12 PM Non-Public Meeting Minutes. **SECOND:** P. Peterson. **VOTE:** 6.461/0/1.293/7.246. **Motion passes.**

**3. Student Government Report:** There is no Student Government report.

**4. BUSINESS MANAGER’S REPORT:** J. Fortson passed out pie charts prepared by her senior intern. This project is part of his senior project.

## **5. ASSISTANT SUPERINTENDENT REPORT:**

**5a. Curriculum Report:** K. Craig wished the teacher's happy appreciation week. She explained J. Carnie had asked for a presentation on the educator evaluation. K. Craig passed out an outline model of the educator evaluation. She is asking for input from parents, teachers, community and the principals. Some Districts already have this evaluation in place. **J. Carnie arrives.** K. Craig explained she would like to form a team of School Board Members, teachers, principals and herself to prepare a final proposal to the Board in late June. The information she passed out to the Board is an overview of the major changes. Currently we have a lot of failure in the high school. There are 4 plans and the other sections in the packet are the steps. All teachers will have unannounced observations. They are required. We need to make sure our kids are learning. P. Bauries would like to serve on the committee. K. Craig explained that learning is not the seat time. We need to make sure our teachers know that. The principals will be in the classrooms more and the teachers will be required to prepare a portfolio. E. Jacod commented the plan is omitting to be successful you need to show up. It sets a bad example.

## **6. SUPERINTENDENT REPORT:**

**6a. Correspondence and Announcements:** L. Corriveau gave his report to the Board. The Board has sent a letter to the teachers for Teacher Appreciation Week. He will tour the schools to thank the teachers and staff. The Board is giving a bag lunch to the teachers. L. Corriveau would like every student to read 30 minutes a day over the summer and always and he would guarantee Monadnock would be the best district in the State. We need to focus on literacy. Each of the principal's action plans for the Strategic Plan will be shared with the Board at a future meeting. They will be meeting with New England College. The survey has concluded and 480 people participated. They will be holding the Superintendent's Club dinner for the top performing students. The Sullivan tuition agreement revision will be presented during non-public session. The SRO committee met and the job description is done and will be reviewed in June. Summer School guidelines are being proposed by the Education Committee. L. Corriveau mentioned the elementary school does not have a DI Team. He would encourage the Education and Finance Committee to discuss the issue. The cost is \$300.00. The Troy lock down went well and the District learned something. The deadline for the newsletter is May 15, 2013. The School Board and the Association have come to an agreement on the calendar.

T. Kennett explained the Fire Chief walked through the Mill and found a few items that needed to be resolved before the program could be located there. If they cannot be fixed they will have to find a new location for the program. They have two very excited teachers for the program. The students will be college and career ready. He has met with the principals and will decide how much staff will be needed for next year. We will not need as many paraprofessionals as anticipated but things could change over the summer. The paraprofessionals are being used more effectively. We are reducing the number of special ed. students. The special ed. extended school year will be located at Mt. Caesar.

**6b. Principal's report:** J. Smith reported The Boston Museum of Science will be coming to Cutler on May 15, 2013. Cutler will begin NECAP and MAPS testing.

J. Butterfield informed the Board that the students worked with the teachers on the pavilion. The Dessert with the Principal in Richmond was productive and the dialogue was good. AP testing is underway as well as the NECAP testing. SAT testing was done at the school for the first time and there were about 30 students. Spring sports are going well. The spring play opens soon. May 21, 2013 senior projects will begin. June 15, 2013 is graduation. Thanks to the teachers.

B. Tatro reported that 3 teachers attended a co-teaching conference. The first grade concert is on Tuesday at 7:00 PM. The students will go to the Colonial Theater, UNH will present an Ocean Unit and students will attend East Hill Farm. The PTO raised the money for the field trip transportation.

A. Salzmann informed the Board Troy had a lock down on Thursday. On Wednesday at 2:15 she will be kissing a cow. It was a bet she had with the children if they read for 1000 hours. The students will attend learning booths and walking for the Relay for Life. They said good bye to a group of student teachers.

M. Suarez welcomed the Board to Emerson. She thanked the faculty in attendance. The NECAP science testing and the MAPS testing continue. The father daughter dance went well.

J. Calnan nominated for Teacher of the Year is well deserving of the award. A selection committee will be at Emerson on June 4, 2013 to talk with the teachers on her behalf.

7. **BOARD CHAIR REPORT:** M. Blair, Vice Chair attended a conference and everyone that spoke discussed the use of technology with the common core standards.

8. **SCHOOL BOARD COMMITTEE REPORTS:**

**8a. Budget Committee Report:** E. Stanley reported the Budget Committee met but did not have a quorum. There are vacant seats in Gilsum, Swanzey, Roxbury and 2 seats in Troy. The next meeting is on May 28, 2013.

**8b. Cheshire Career Center:** W. Wright reported the committee did not meet. There are 73 students signed up for the CCC next year.

**8c. Negotiations/Human Resource Committee:** E. Jacod reported they have met with the specialists and there are a couple of items that have been handed back to the committee. There is no scheduled meeting. T. Kelly will respond to the items.

**8d. Community Relations:** M. Blair reported "Banter with the Board" went well. He would commend the administration for the response and information regarding the incident at Troy.

**8e. Finance Committee:** J. Carnie reported the Finance and the Education Committees had very long meetings and discussed a lot of issues. The Budget Committee asked for the minutes to be on the web site. They discussed the following: the sale of the Sullivan school regarding the insurance, tuition agreement with Sullivan, early retirement, lunch deficit, IT pay scale and SAU 93. J. Fortson explained the ADM regarding the change to 75%, 25%.

**8f. Education Committee:** J. Carnie reported the committee met and discussed the ACES 93, finishing the pavilion before graduation, summer enrichment course offerings, developing a summer school policy, attendance at the MS is at about 80 %, Fast Forward and the Education Evaluation.

**8g. Facilities Committee:** E. Jacod reported the committee met on April 30, 2013. The committee covered a lot of minor topics. D. LaPointe met with the contractors and sub contractors for the upcoming projects and the pavilion.

**8h. Policy Committee:** B. Faulkner reported the committee met on May 3, 2013. The committee discussed the issue of so many policies. The next meeting is on May 14, 2013 at 6:30 PM.

**8i. Technology Committee:** E. Stanley reported the committee met and discussed the new IT position. N. Richardson will be holding the interviews. The committee discussed the tablet program and who will be involved in the expanded program. They discussed the use of the funds in the budget. They will possibly use chrome books. They purchased the Touch It screen and training will take place on May 29, 2013. The next committee meeting is on May 14, 21013.

**9. OLD BUSINESS: MOTION:**

**9a. Other Old Business as may come before the Board:**

**10. NEW BUSINESS:**

**10a. Motions from the Finance Committee:** There are no motions from the Finance Committee.

**10b. Motions from the Education Committee: MOTION:** J. Carnie **MOVED** on behalf of the Education Committee to approve the MRSD Educator Evaluation draft presented by Assistant Superintendent K. Craig and to establish a sub-committee to review the evaluation draft for final approval by June 30, 2013. **SECOND:** P. Peterson. **DISCUSSION:** The rationale is to establish a 6 member sub-committee to be able to complete the draft plan for utilization in Sept. 2013. **VOTE:** 8.937/0/0/6.063. **Motion passes.**

**MOTION:** J. Carnie. **MOVED** on behalf of the Education Committee to approve a proposal to change the assistant principal concept at the elementary schools to a Lead Teacher concept and to replace the MS small department head with a Lead Teacher. **SECOND:** M. Morrison. **DISCUSSION:** It would consist of 6 total Lead Teachers,

one in each elementary school, and one in the middle school that would report to the school principal and Assistant Superintendent. This would clarify the responsibilities and eliminate any duplication of duties for the position. **VOTE:** 7.789/0/1.058/6.063. **Motion passes.**

**MOTION:** J. Carnie **MOVED** to approve the one year pilot program for the “Summer Enrichment Program” with guidelines determined by the Superintendent’s office for the pilot. **SECOND:** P. Peterson. **DISCUSSION:** to get the program off to a good start and allow tweaking approval as it progresses will insure success for a permanent program next year. **VOTE:** 8.937/0/0/6.063. **Motion passes.**

**MOTION:** J. Carnie **MOVED** to approve the adjustment in the MRSD Activities stipend list presented by K. Craig and J. Butterfield with one elimination of the 6 adjustments. **SECOND:** P. Peterson. **DISCUSSION:** The Education committee voted to not accept one of the six adjustments. The remaining 5 adjustments stays within the \$25,000.00 budgeted for the Stipends at the HS/MS. **VOTE:** 8.937/0/0/6.063. **Motion passes.**

**10c. Motions from the Facilities Committee:** There are no motions from the Facilities committee.

**10d. Motions from the Policy Committee:** **MOTION:** B. Faulkner **MOVED** on behalf of the Policy Committee to accept Policy IKFA Early Graduation as presented. **SECOND:** P. Peterson. **DISCUSSION:** The following friendly amendment was made to the last paragraph it will read as follows: To be eligible for early graduation, a student must complete and application of intent and approved by the administration before October 1<sup>st</sup>. **VOTE:** 8.937/0/0/6.063. **Motion passes.**

**MOTION:** B. Faulkner **MOVED** on behalf of the Policy committee Policy IKFA-R Early Graduation Procedures as presented. **SECOND:** E. Jacod. **VOTE:** 8.937/0/0/6.063. **Motion passes.**

**MOTION:** B. Faulkner **MOVED** on behalf of the Policy Committee to accept Policy IKFB Graduation Exercises as presented. **SECOND:** P. Peterson. **VOTE:** 8.104/.833/0/6.063. **Motion passes.**

**MOTION:** B. Faulkner **MOVED** on behalf of the Policy Committee to accept Policy JFAB Admission and Tuition of Non-Resident Students as presented. **SECOND:** E. Jacod. **DISCUSSION:** The Board discussed section 3 and section 5. **VOTE:** 7.710/1.227/0/6.063. **Motion passes.**

**MOTION:** B. Faulkner **MOVED** to eliminate blank policies from the manual. **SECOND:** P. Peterson. **VOTE:** 8,937/0/0/6.063. **Motion passes.**

**10e. Motions from Other Committees as needed:**

**10f. Action on the Manifest: MOTION:** B. Faulkner **MOVED** to accept the manifest in the amount of 1,120,189.74. **SECOND:** P. Peterson. **VOTE:** 8.937/0/0/6.063. **Motion passes.**

**11. SETTING NEXT MEETING'S AGENDA:**

**1. Strategic Plan SERESC**

**MOTION:** E. Stanley **MOVED** to approve the following field trips: field trip to the Frances Clark Institute and the senior class to Six Flags. **SECOND:** P. Peterson. **VOTE:** 7.754/0/0/7.246. **Motion passes.** (J. Carnie missing from vote)

L. Corriveau approved the following fundraisers: a yard clean up by the 5<sup>th</sup> and 6<sup>th</sup> grades, ACES relay for Life and the Varsity Swim Team running the snack shack.

**12. Public Comments:** There are no public comments. Blair declares a 5 minute recess.

**13. Motion to go into Non-Public Session at 9:10 PM: MOTION:** P. Peterson **MOVED** to enter into non-public session under RSA 91-A:3, II (b) Consideration of the hiring of a Public Employee. **SECOND:** W. Wright **VOTE:** E. Jacod, W. Wright, M. Blair, E. Stanley, M. Morrison, P. Peterson, B. Faulkner, J. Carnie and E. Johnson **Motion passes.**

**14. Motion to go into Non-Public Session at 9:15 PM: MOTION:** E. Stanley **MOVED** to enter into Non-Public Session under RSA 91-A:3 II ( c) Matters which, if discussed in public, would likely affect adversely the reputation of any person. **SECOND:** P. Peterson **VOTE:** E. Jacod, W. Wright, M. Blair, E. Johnson, E. Stanley, P. Peterson, B. Faulkner, J. Carnie and M. Morrison. **Motion passes.**

**15. Motion to go into Non-Public Session at 9:30 PM: MOTION:** J. Carnie **MOVED** to enter into Non-Public Session under RSA 91-A:3 II ( c) Matters which, if discussed in public, would likely affect adversely the reputation of any person. **SECOND:** E. Jacod **VOTE:** E. Jacod, W. Wright, M. Blair, E. Johnson, E. Stanley, P. Peterson, B. Faulkner, J. Carnie and M. Morrison. **Motion passes.**

**16. Public Session: MOTION:** E. Stanley **MOVED** to seal the 9:30 PM May 7, 2013 Non-Public Meeting Minutes until May 7, 2014. **SECOND:** E. Jacod. **VOTE:** 8.937/0/0/6.063. **Motion passes.**

**17. Motion to go into Non-Public Session at 10:50 PM: MOTION:** J. Carnie **MOVED** to enter into Non-Public Session under RSA 91-A:3 II ( a) Setting compensation for a public employee. **SECOND:** E. Stanley **VOTE:** E. Jacod, W. Wright, M. Blair, E. Johnson, E. Stanley, P. Peterson, B. Faulkner, J. Carnie and M. Morrison. **Motion passes.**

- 18. Public Session: MOTION:** P. Peterson **MOVED** to seal the 10:50 May 7, 2013 Non-Public Meeting Minutes until May 7, 2014. **SECOND:** E. Jacod. **VOTE:** 7.754/1.183/0/6.063. **Motion passes.**
- 19. Motion to go into Non-Public Session at 11:05 PM: MOTION:** E. Jacod **MOVED** to enter into Non-Public Session under RSA 91-A:3 II ( c) Matters which, if discussed in public, would likely affect adversely the reputation of any person. **SECOND:** J. Carnie **VOTE:** E. Jacod, W. Wright, M. Blair, E. Johnson, E. Stanley, P. Peterson, B. Faulkner, J. Carnie and M. Morrison. **Motion passes.**
- 20. Motion to adjourn: MOTION:** B. Faulkner. **MOVED** to adjourn the meeting at 11:16 PM. **SECOND:** E. Jacod. **VOTE:** 8.937/0/0/6.063. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis  
Recording secretary